





refund of the deposit that was given to Prairie Meadows for our spring convention that was cancelled. Very few expenses. **Net Income** this year of \$20,721.30. Budgeted income for first nine-months shows negative \$1791.16. Projected income from fall 2021 convention was not realized. We're looking very good. **The Balance sheet.** Our total assets were about \$116,000 eleven years ago. Over the last few years we have had conventions that we have lost money on resulting in a dwindling net assets. Since we haven't had conventions the last couple years, our expenses are down yet income from dues, Harmony Foundation and Barbershop Development still coming in. **Total current assets** are \$109,587.71. the checking account is an interesting bearing account, earning 2%. We're looking very solvent right now as a district. Suellentrop pointed out that a good handful of members renegotiated their dues with the Society so our dues a little less than expected.

The **Budget Report** shows the 2021 Adopted Budget, the 2021 Actual amounts as of September 1, and the **2022 Proposed Budget.** Income from International Preliminary Contest and District Convention, District Dues, Member donation thru BHS (5835), estimated to be at least \$2,200 next year, and Endowment Fund Contributions (4010), money we receive from Harmony Foundation. **Total Revenue** to be \$118,328.40. A full slate of expenses. Donations to Other Organizations is the money received by host chapters; Judges Expenses are for both conventions; printing and copying is for conventions; an additional \$500 has been added to Historian line; Travel-Chorus & Quartet Int'l Subsidy is listed at \$4,000; no festivals last year so \$5000 was brought over for 2022; C&J Category Schools (8410), registration for 16 contest administrators and judges; \$2500 carried over for membership development; web maintenance fees; individual expenses for board members and program administrators. Currently the proposed budget for 2022 is in the black, \$3,709.60. \$10,000 reserved funds from checking account used so budget is in the black. (58:50) Lawson pointed out that \$10,000 was added to balance out Category School expenses which we don't have every year. Question: whether Category School expense is a 2022 item or a 2023 item. Warrick stated the District Board adopted the Budget to be sent to the House of Delegates. **Warrick made a motion that the House of Delegates approve this 2022 Proposed Budget as presented. Seconded by Dave Menydk. Motion passed with a unanimous hand vote.**



**Quorum** for the Fall 2021 House of Delegates meeting was verified by the District Secretary

**Consent Calendar and Spring 2021 Board and House of Delegates meetings** have been available on CSD Website, [www.singcsd.com](http://www.singcsd.com). These documents were approved at the District Board meeting earlier today.

**Nominations and Elections**



Immediate Past President Chad Schuetz. Four nominees approved by District Board earlier today: Mark Fuerniss, District Secretary; Larry Warrick, District Treasurer; Kevin Barker, Kansas State V.P.; and Jeff Arians, Iowa State V.P. Unofficial parliamentarian Erikson indicated State V.P.s are elected by the District Board of Directors when less than 60% of state delegates participated in state V.P. elections. House of Delegates will need to vote for District Secretary and Treasurer. **Schuetz moved that the House accept the slate for District Secretary and District Treasurer as presented. Motion passed unanimously by hand vote.**



**Program Administrator’s overview** presented by E.V.P. Matt Suellentrop.

- Doug Brott, **Events V.P.:** next CSD event is 2022 LA and HEP looking at first two weekends in February, searching for a venue, including Missouri Western State University in St. Joseph and East High School in Lincoln, Nebraska. Should have venue selected in the next couple weeks. Upcoming district conventions: Spring 2022, Wichita, Kansas, rebooked from 2020 convention; Lawrence, Kansas next fall, Fall 2022; also Board awarded Lawrence next three fall conventions, Fall 2022, Fall 2023, and Fall 2024; a couple spring conventions in Iowa City. District website is up-to-date on future conventions, dates set out to Spring, 2028.

CSD Conventions	Spring	Fall
2022	Wichita, KS March 18 - 19	Lawrence, KS October 7 - 8
2023	Iowa City, IA April 21 - 22	Lawrence, KS October 13 - 14
2024	T B D April 19 - 20	Lawrence, KS October 11 - 12
2025	Iowa City, IA April 11 - 12	T B D October 17 - 18
2026	T B D April 24 - 25	T B D October 16 - 17
2027	T B D April 23 - 24	



- Don Fuson, **Membership Development**: Chapter presidents, secretaries, and treasurers can download their own chapter data from the new BHS Member Center. Recommended that chapter secretaries review their chapter data every month to monitor renewals. Don't assume that members that have dropped during the Covid epidemic will come back. If you are not meeting in person, consider using Zoom. Communication with your members is critical. Recognize new members and renewals during chapter meetings.



- Carter Combs, **Contest and Judging V.P.** : Hopefully we will be able to return to our usual Spring and Fall conventions, our new normal, to accommodate "Everyone In Harmony" and incorporate our new chorus plateaus. In the spring, International preliminary quartet competitions, novice, senior, youth quartets as well as small chorus contests, and additionally, in Spring 2022, a chorus prelim session for choruses attempting to qualify for International. We already have five choruses that have qualified previously and would not have to requalify. In 2019 we changed our plateau to be based on the number of performers on stage. The definitions of the various plateaus is in the Consent Calendar. We want to bring back the Very Large Quartet, VLQ, between 5 and 12 singers, contest.



- Michael Pommier, **Marketing and Public Relations**. Michael is planning some website upgrades. Feedback on the website is welcome. Send Sellentrop a note. Michael is also planning some upgrades with the Serenade. Most of the past Serenades have been digitized by Dave Stock and available on the District web site.



- **Music and Performance V.P.**, Jeff Veteto, and **Chapter Support and Leadership Training V.P.**, Brett Randolph, are preparing for Harmony Education Program (HEP) school and Leadership Academy (LA) after the first of the year.
- **Youth Outreach**, no report. Plan is to revamp this program to broaden its scope. Collegiate quartets no longer have to qualify through the district.

President Lawson, thanked the Program Administrative team for their leadership.

**District Bylaws Revision** update. Mark Erikson reported. In keeping with "Everyone In Harmony" Society asked districts and chapters to revisit their bylaws. One of the items was to remove the gender bias in the governing documents. The requirement of whether to conduct an "audit" or a "financial review" was clarified. Erickson encouraged chapters to review their bylaws every two to five years. The Society allows virtual official meetings. Erikson went through a series of power point slides. (See Appendix) Erikson explained "What are Bylaws". Bylaws require ratification by the Board and House of Delegates. Once approved, they need to be sent to the secretary of state in the state of incorporation. The **CSD Code of Regulations** is another policy document. Our proposed Bylaws have been sent to Skip

Kropp, BHS Governance Committee, for Society approval. The current District bylaws were adopted in 2012, revised in 2019. Most of the proposed changes were administrative changes and not policy changes. Society sent out a Standard Bylaws template in January 2019 and again in April 2020. We need to adjust templates to accommodate our State V.P.s. Grammatical changes did not alter policies nor intent. After discussion and approval at the District level, the Standard District Bylaws can be sent to the Iowa Secretary of State and posted to our website. Intent is to review **District Operations Manual** by end of the last quarter of the year or first quarter of next year.

A **District Conventions Manual** was produced several years ago containing details of conventions but was never codified. Doug Brott and the convention team are working to update this document. Events V.P. will try to get his portion of the document updated by the end of the year, so the chapters know what their participation in hosting a convention entails.

**Erikson made a motion to approve Bylaws as presented in the Consent Calendar and forward the proposed Bylaws to the Society and BHS Governance Committee with the modification to clean up gender specific pronouns and references. Seconded by David Mendyk. Unanimous approval by hand vote.**



**State V.P.'s goals:**

- For **Nebraska**:, Jake Bartlett, goal is to meet with state presidents November – February.
- **South Dakota** V.P. Dave Stephenson: hopes to meet with chapters in South Dakota. Most of South Dakota chapters are meeting and singing in person. Plans are in the works for a South Dakota Festival. January and February dates are filling up so may have to move it back to a summer festival.
- **Kansas** V.P., Leonard Kinzie: Thanked the District on behalf of the chapters of Kansas for their support. It was an honor and pleasure to serve the District. Kevin Barker will be taking over as Kansas State V.P.

- **Iowa** V.P., Lyle Schwery: Thanked everyone in the District for all the help. Goal is to meet Jeff Arians and help him out. Will try to get around Iowa and help chapters as much as he can.
- **Missouri-Arkansas** V.P., Mike Bass: make connections with chapters and possibly host some monthly meetings.

Lawson’s personal goal is to meet every chapter and do some visits.

In closing, a **75<sup>th</sup> year anniversary t-shirt** is available on the District web site, [www.singcsd.com](http://www.singcsd.com), under “Conventions”. Close out date of November 1, 2021. We always need more barbershop t-shirts.

Don Fuson reminded the chapter leaders have their chapter secretary identify and **update their chapter leaders** on BHS Member Center before the end of the year.

**Mike Schumacher moved to adjourn, seconded by Steven Klawonn**, (no vote taken.)


**Meeting adjourned** with a recording with “Keep The Whole World Singing.” At approximately 2:46 p.m.



Recorded by Mark Fuerniss, CSD Secretary

*Mark Fuerniss*

Appendix: BHS Standard District Bylaws revision update

<p style="text-align: right;">1</p> <p style="text-align: center;">District Bylaws Revision, Review &amp; Ratification</p> <p style="text-align: center;">Code of Regulations update</p>  <p style="text-align: right;"><small>Mark Erikson</small></p>	<p style="text-align: right;">2</p> <p>BHS Task: Update &amp; Revise Bylaws</p> <ul style="list-style-type: none"> <li>• All levels: Society, District, Chapter</li> <li>• Remove gender bias in policy documents</li> <li>• Change Audit requirement to Financial Review</li> <li>• Allow virtual official meetings</li> </ul>
<p style="text-align: right;">3</p> <p>What are Bylaws?</p> <ul style="list-style-type: none"> <li>• Legal policy and organization document for all profit and non-profit corporations.</li> <li>• Who, what, why, where             <ul style="list-style-type: none"> <li>• Central States District                 <ul style="list-style-type: none"> <li>• Led by elected Board of Directors and designated House of Delegates</li> </ul> </li> <li>• Barbershop Harmony singing organization</li> <li>• ...perpetuate the old American institution, the barbershop quartet, and to promote and encourage vocal harmony and good fellowship among its members...</li> <li>• Iowa, Missouri, portions of Arkansas, Kansas, Nebraska, South Dakota</li> </ul> </li> <li>• File with Iowa Secretary of State – state of incorporation</li> <li>• Ratification by Board &amp; House of Delegates</li> </ul>	<p style="text-align: right;">4</p> <p>Current Bylaws</p> <ul style="list-style-type: none"> <li>• Adopted – October 2012; last revision – January 2019</li> <li>• Section highlights:             <ul style="list-style-type: none"> <li>• Name-Incorporation, Purpose, BOD &amp; HOD – how constituted and meeting requirements and procedures, Officers, Nomination/Election/Vacancies/Removals, Committees, Finances, Membership, Territory, Amendments</li> </ul> </li> <li>• (Existing gender bias example) “Term of Office... it shall be considered a full term for the purposes of determining <b>his</b> eligibility for election to a successive term. (Section 5.03)</li> <li>• (Proposed) ...it shall be considered a full term for the purposes of determining <b>the officer’s</b> eligibility for election to a successive term.</li> </ul>

## Current Bylaws

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- Adopted – October 2012; last revision – January 2019
- Section highlights:
  - Name-Incorporation, Purpose, BOD & HOD – how constituted and meeting requirements and procedures, Officers, Nomination/Election/Vacancies/Removals, Committees, Finances, Membership, Territory, Amendments
- (Existing gender bias example) “Term of Office... it shall be considered a full term for the purposes of determining his eligibility for election to a successive term. (Section 5.03)
- (Proposed) ...it shall be considered a full term for the purposes of determining the officer's eligibility for election to a successive term.

## CSD variations with BHS Bylaws template

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- State vice presidents in lieu of Board Members at Large
- Territory specified
- Grammatical streamlining without altering policy or intent

## Code of Regulations (COR)

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- Adds deeper level of detail not in Bylaws
  - Operations Manual – not part of current review – provides more detail
- COR: Who does what, when, where and how
  - Membership levels; dues – regular, senior & youth.
  - Elected & appointed position job summaries, terms of office
  - House of delegates
  - Standing committees
  - Finance and budget
  - Two conventions – spring and fall
  - Awards & recognition, e.g., BOTY, Hall of Fame, quartet & chorus

## What now; what's next

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- Review and if warranted:
  - Board – approve Bylaws; send to HOD
  - HOD – approve Bylaws; CSD President/Secretary forward to BHS
- After final approval
  - File with Iowa Secretary of State
  - Post to CSD website (documents folder)
  - Forward to chapter presidents/secretaries
- Periodic review
- Continue current review of Operations Manual (goal: Q4/21-Q1/22)

## Discussion

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