

CSD Board Meeting
Fall 2021 Virtual Zoom meeting
October 9, 2021, 10:00 am



Where the Harmony Began

Meeting began about 10:13, with a recording of “The Good Old Songs.”

President Lawson reminded us of the Mission and vision of the Society. **BHS Mission:** The Barbershop Harmony Society brings people together in harmony and fellowship to enrich lives through singing. **BHS Vision:** Everyone In Harmony. Meeting will be conducted according to Robert’s Rules of Order for Small Boards. It was confirmed that **we have a quorum** for the meeting.



CSD Board: President Duane Lawson, Executive V.P. Matt Suellentrop, Treasurer Larry Warrick, South Dakota State V.P. Dave Stephenson, Iowa State V.P. Lyle Schwery, Secretary Mark Fuerniss, Kansas State V.P. Leonard Kinzie, Immediate Past President Chad Schuetz, Missouri/Arkansas State V.P. Michael Bass, Absent Nebraska State V.P. Jake Bartlett.

Past Presidents were recognized: Dale Schulz, Chad Schuetz, Don Fuson, Mark Erikson, and Harvey Kiser. Other guests, CSD Contest and Judging V.P. Carter Combs, Events V.P. Doug Brott and David Mendyk from the Hastings, NE Chapter.

Matt Suellentrop played the **Chapter Eternal** presentation to be presented at the House of Delegates meeting.

Treasurer's Report presentation will be given during the House of Delegates meeting.

Larry reviewed a nine month **financial report** for 2021. 3rd Quarter vs Budget is for the first nine months of 2021, the "Budget" column is adjusted accordingly. Gross profit 18,751.66. the predominance of zeros reflect that we haven't done much this year. Total expenses, \$4,666.46; net income of \$20,721.30. The corresponding nine-month budget amount is -\$1791.16 which doesn't reflect income from the fall convention if we would have had one. We are looking good with a net income of \$20,721.30. Balance sheet. Warrick stated when he became District Treasurer about 10 years ago, the District had \$116,000+ in assets. Currently we have total assets of \$109,587.71. District has over \$68,000 in a 2% interest bearing checking account. Money Market Account is at \$16,828.09; Certificate of Deposit is at \$21,046.79. We've received a \$1,000 refund from Prairie Meadows for our fall convention so the Convention Funding Advance is \$2,000 (line 1310). Warrick summarized the District is in a solid financial position. **Sullentrop made a motion to accept the financial report. Motion passed unanimously.**

Budget for 2022.

Under **Net Income**, Line 5835, Member Donation thru BHS is new. Line 4010, Endowment Fund Contributions is what we get from Harmony Foundation. We received an additional \$2,000 from HFI recently not included in \$2,157.40 figure for "as of Sept 1". Total budgeted revenue is \$118,328.40. It was suggested to include "HFI" in line 4010.

Under **Expenses**, line 7020 is what is awarded to chapters hosting conventions. This figure is for both spring and fall conventions. Likewise for judges' expenses. Assuming approximately 16 judges for Category School, \$5,100 was put in budget for C&J Category School. Subtotal Expenses is \$90,550.75. Breakdown of individual expenses follows. \$1,600 and \$2,800 in lines 8100.1 and 8310.1 should be in lines following 8320.1 Mid-Winter and International Travel Expenses for District President. Expenses listed for board members and pat members is for hotel and travel expenses to conventions. Currently, **proposed budget for 2022 is \$3,709.60.** \$10,000 Reserved funds from checking account was used to get the budget in the black. Past President Fuson asked if the money in "Member Donation thru BHS" should not go into an endowment fund as does the HFI donations and not into operations. Treasurer Warrick would prefer the "Member Donation thru BHS" go into operations until he is assured conventions continue making money. David Mendyk thanked the District for the Nebraska State Fair booth money.

Lawson, we have acceptance of financial reports and 2022 budget. Combs explained that the financial report, just as any other report, does not need to be approved. Reports are "accepted". However, a budget, or an audit, would need to be "approved". **Treasurer Warrick moved that the Board approve the 2022 budget as presented. Seconded by Suellentrop. Motion passed, unanimously.**



Consent Calendar and Minutes

Fall 2021 Consent Calendar and Minutes of Spring 2021 Board and House of Delegates meetings were posted on the District web site. **Lyle Scwhery moved that the Consent Calendar and minutes of the the Spring 2021 Board and House of Delegates meetings as posted on the District web site be approved. Seconded by Leonard Kinzie. Motion passed unanimously.**



Erikson reminded the Board that Robert's Rules of Order for Small boards allow for the chair can make motions, and motions do not require a second.

Nominations

Schuetz reported the slate of officers is listed in the Consent Calendar; **Mark Fuerniss for District Secretary, Larry Warrick for Treasurer, Jeff Arians for Iowa State Vice President** replacing Lyle Schwery, **and Kevin Barker for Kansas State Vice President**, replacing Leonard Kinzie. This slate will be presented to the House of Delegates. Schuetz stated that according to the Code of Regulations, if there is only a single candidate for state vice president, the election is held in the House of Delegates.



Program Administration Reports

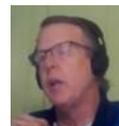
Membership. Don Fuson, Working on member records on BHS Member Center, e.g. updating chapter roles. Trying to work through state vice presidents for unresponsive chapters. Deceased chapter members are recognized in the Chapter Eternal.



Contest and Judging. Carter Combs. We hope to be back to new- normal next spring putting in place our Everyone In Harmony and new plateaus. Since choruses did not have an opportunity to qualify for International we would like to add the chorus prelim contest to the spring convention. The five choruses that have already qualified do not have to requalify. Spring contests will be for small choruses and quartet prelims. Back to normal in the fall.



Events. Doug Brott. Currently working on Leadership Academy and HEP school. Looking at either the first or second week in February. Missouri Westerns is available. Exploring other possibilities, perhaps a high school facility in Lincoln. Should be able to make decisions in the next week or two. The virtual HEP school worked pretty well this year, and we could do



that again next year if we need to. Next spring convention is in Wichita. Convention schedules are in the Consent Calendar and District web site. Next three fall conventions are scheduled for Lawrence, KS.

Marketing and Public Relations. Michael Pommier and Suellentrop are working on number of website updates. Website is for our members and to provide them with the information they desire or need. Send suggestions, comments or questions to Suellentrop. Intends to revamp the blog Serenade to have more regular content with perhaps a set schedule.

Music and Performance. Jeff Veteto is putting together a HEP school in some shape or form.

Chapter Support and Training. Brett Randolph is preparing for Leadership Academy in February next year.

Outreach. Jonathon Andrews. Revamping the Youth Outreach to expand the scope of the role as we move into the Everyone In Harmony era.

Standard District Bylaws revision

Mark Erikson. The Society has updated the Society Bylaws to include Everyone In Harmony, and District Standard Bylaws and Chapter Standard Bylaws. There is no longer a requirement for an audit in the current template for the District Standard Bylaws. Chapters are required to have an annual financial review, an audit is not a requirement. Our recommendations for the District Standard Bylaws have been sent to Skip Kropp, BHS Governance, for review. After approval by the Society and ratification by CSD Board and House of Delegates, the Standard District Bylaws will be sent to Iowa Secretary of State office. It is recommended that the bylaws are reviewed every two to five years. References to Board Members at Large on Society template had to be rewritten as State Vice Presidents. Some grammatical adjustments were made. The **District Code of Regulations** is an internal document and revisions/updates do not need to be approved by the Society. The **Operations Manual** goes into more detail.

Goals for State V.P.s will be given during House of Delegates meeting.

Items from the floor.

- Deadline for 75th anniversary **tee shirt** is November 1 deadline.
- Erickson: Congratulations and **thanks** to the board during the very challenging past 18 months.
- Fuson, there are chapters that have not been contacted by District leaders. Don't underestimate the power of a personal phone call. There is no current **contact information** for some chapters.
- Erickson suggested chapter advocates be reminded of which chapters they are responsible for. Chapter Support and Leadership Training vice president oversees the state advocates.
- Warrick informed the board that he is in the process of moving and will be sending out new address in the next 30 days. (2808 E. 16th St., Apt. #18, Des Moines, 50316) Currently expenses vouchers can be sent to Lynner Ave.
- Lawson suggested logging into Zoom about 10 minutes before start of meeting to work out any bugs.
- Schuetz clarified that the **state vice presidents** need to be elected by the board if the state elections are invalid. **Schuetz moved that the Board accept the slate as presented for the**

District Board of Directors (Jeff Arians as Iowa State Vice President and Kevin Barker as Kansas State Vice President). Seconded by Suellentrop. Motion passed unanimously.



Suellentrop made a motion to adjourn. Motion passed unanimously. Meeting adjourned at approximately 11:25 a.m.



Minutes compiled by Mark Fuerniss, CSD Secretary

Mark Fuerniss